

REGULAR MEETING

January 17, 2012

TIME: 7:30 p.m.

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. Dickerson, West, Rife, Parsons and DeMarais present. A few residents present also.

Motion to approve the agenda as amended. Moved by West. Support by Parsons. Motion passed. Additions to agenda included: Item H.10. – Lovejoy Road Old Barrels, Item I.9. – Road Commission Bill, Item I.10. – Hall Janitorial Equipment, Item I.11. – Township Website.

Motion to approve minutes from the December 20, 2011 meeting as amended. Moved by Parsons. Support by West. Motion passed. Amended in Paragraph 6 – Additional motion to read: **Motion to allow interested Board members to attend MTA conference. Moved by Rife. Support by Parsons. Motion passed.**

Call to Public included information from Board Member West regarding a Community Choral benefit scheduled for May.

Clerk Dickerson and Supervisor Rife informed members of recent communications regarding township business.

Supervisor Rife provided updates on residences in the ordinance violations process. Resident Cody Archibald, 6277 Lovejoy Road was present to explain his hobby kennel situation and asked for township guidance in adhering to township ordinances.

Motion to table the matter at 6277 Lovejoy Road pending Planning Commission ruling as the ordinance is currently under review. Moved by Parsons. Support by West. Motion passed.

Motion to attempt contact with local mortgage holder at 9069 Gregory Road in an effort to avoid litigation regarding ongoing ordinance violation. Moved by Parsons. Support by West. Motion passed. Attempt from township attorney to communicate with owners had brought no response.

Motion to follow recommendation from legal counsel to move forward with litigation regarding ordinance violation at 8377 Sober Road. Moved by Parsons. Support by West. Motion passed.

Motion to send letter to residents at 8500 Chase Lake Road with copy to township attorney accepting absence from township meeting tonight and requesting their presence at the February Board meeting to move forward with resolving the ongoing hobby kennel ordinance violation issue. Moved by Parsons. Support by Rife. Motion passed. Resident from this address had contacted township regarding the hobby kennel situation and noted additional personal family issues currently interfering.

Members agreed to table further activity towards resolving ordinance violation at 8614 Allen Road until next Board meeting. Supervisor Rife reported issues with the mortgage default policy, family illness and high cost of clean-up.

Motion to follow legal counsel recommendations and file nuisance action regarding Lovejoy Road oil barrel hazardous material concerns. Moved by Parsons. Support by DeMarais. Motion passed.

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Motion to place the 2012 road millage proposal on the ballot as prepared by attorney.
Moved by West. Support by Parsons. Motion passed.

Supervisor Rife provided information for discussion on 2012 road projects.

Clerk Dickerson provided details about the new laptop computer purchase.

Zoning Administrator report provided by Clerk Dickerson.

Planning Commission, Fire Authority and Recreation Representative reports provided.

Motion to approve Planning Commission Annual Report as presented. Moved by West.
Support by Dickerson. Motion passed. Planning Commission members were
commended on the Annual Report.

Supervisor Rife and Clerk Dickerson updates provided.

Motion to pay \$4,090.78 to County Road Commission for repair work on Chase Lake
Road. Moved by West. Support by Rife. Motion passed.

Motion to approve funds up to \$200 for purchase of hall cleaning equipment. Moved by
Rife. Support by West. Motion passed.

Motion to accept financial report as provided by Treasurer DeMarais. Moved by West.
Support by Parsons. Motion passed.

Members discussed updates to township website.

No response from last Call to Public.

Motion to accept disbursements as presented. Moved by DeMarais. Support by Rife.
Motion passed. Check numbers 8230 through 8263 totaling \$11,214.19.

Motion to adjourn meeting. Moved by Parsons. Support by DeMarais. Motion passed.
Meeting adjourned at 8:35 p.m.



Cindy Dickerson, Conway Township Clerk



Kathleen Ruttman, Deputy Clerk

REGULAR MEETING

February 21, 2012

TIME: 7:30 p.m.

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. DeMarais, Parsons, Rife, West and Dickerson present. A few residents also present.

Motion to approve the agenda as amended. Moved by Parsons. Support by Dickerson. Motion passed. Additions to agenda include: Item H.6. – 2011-2012 Budget, Item I.13. - Discussion regarding ordinance for outdoor wood burners and attorney review of ordinance language, Item I.14. – Maps.

Motion to approve minutes from January 17, 2012 meeting as amended. Moved by West. Support by Parsons. Motion passed. Delete the words 'Rough Draft' on top of page 1.

Call to Public brought forth concern from resident Phil Tatus, 9679 Nicholson Road. He continues to struggle with ongoing problems from neighboring resident at 9663 Nicholson Road in alleged violation of township junk ordinance.

Motion to direct township zoning administrator to 9663 Nicholson to inspect for possible ordinance violations. Moved by Parsons. Support by West. Motion passed.

Clerk Dickerson and Supervisor Rife informed members of recent communications regarding township business.

Motion to direct township zoning administrator to inspect Mrs. Bailey hobby kennel residence to confirm compliance with township ordinance limiting the number of dogs. Moved by Parsons. Support by Dickerson. Motion passed

Motion to transfer \$22,554.29 out of the capitol assets fund into the highways fund. Moved by Parsons. Support by DeMarais. Motion passed. Clerk Dickerson reviewed the 2011-2012 budget.

Planning Commission and Fire Authority updates provided. West told members about the need to replace the current community police dog. The school is contributing to the cost of purchasing a new dog and townships may be asked to contribute \$2,000 also.

Supervisor and Clerk updates provided. Supervisor Rife reported a visit to 6464 Fowlerville Road regarding ordinance violation. New owner expressed intent to clean up the property. Supervisor will send follow-up letter to resident confirming the understanding for clean-up and will include a deadline date of May 12, 2012.

Motion to update Conway Township Municipal Bureau to include Jeff Soli, Dennis Boudoin, Mike Rife and Abby Cooper. Moved by Rife. Support by Parsons. Motion passed.

Motion to approve financial report as presented by Treasurer DeMarais. Moved by West. Support by Parsons. Motion passed.

Motion to approve offer to Mike Stock to fill vacant position on Planning Commission. Moved by West. Support by Parsons. Motion passed.

Motion to appoint Scott Buell to Zoning Board of Appeals. Moved by Rife. Support by Parsons. Motion passed.

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Members will search for a resident to fill a vacant position as alternate member on the Board of Review. Clerk Dickerson will find out if current members need to be reinstated.

Members discussed if there was a need for a township outdoors wood burner ordinance.

Motion to purchase one 54" x 76" framed map and four 17" x 22" maps without frames. Moved by Dickerson. Support by West. Motion passed.

Call to Public request from Scott Buell for itemized statement of road repair work for last year. The information is available at the County Road Commission.

Motion to accept disbursements as presented. Moved by West. Support by Parsons. Motion passed. Check numbers 8264 through 8307 totaling \$48,217.59.

Motion to adjourn meeting. Moved by DeMarais. Support by West. Motion passed. Meeting adjourned at 9:05 p.m.

Cindy Dickerson, Conway Township Clerk



Kathleen Ruttman, Deputy Clerk



REGULAR MEETING

March 20, 2012

TIME: 7:30 p.m.

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. DeMarais, Parsons, Rife, West and Dickerson present. A few residents also present.

Motion to approve the agenda as amended. Moved by West. Support by Parsons. Motion passed. Additions to agenda include: Item I.9. – include Cemetery Project, Item I.17. – February Bill Adjustment, Item I.18. – Board of Review Workshop, Item to be added between Items K. and L. – Move To Closed Session.

Motion to approve minutes from February 21, 2012 meeting as amended. Moved by Parsons. Support by West. Motion passed. **Paragraph 4, Line 3 should read ...Nicholson Road in alleged violation of township junk ordinance.**

Call to open Public Hearing on 2012/2013 budget. Members and residents reviewed and discussed the budget. Motion to close Public Hearing. Moved by Parsons. Support by West. Motion passed.

Call to Public request from Commissioner Bowdoin to allow local boy scouts overnight campout in conjunction with their aeronautics education program at township airport. Board was in support.

Communications information presented by supervisor and clerk.

Members discussed issues relating to plans for the upcoming 2012 road projects.

Motion to obtain repair analysis quotes from Hughes Surveying, PEA of Michigan, Inc., and Boss Engineering for parking lot. Moved by Dickerson. Support by DeMarais. Motion passed.

Motion to adjust the 2011-2012 budget transferring funds in the amount of \$2,545.52 out of the Attorney and Legal Fees Account and into the following accounts: \$895.95 into Planning and Zoning, \$522.28 into Board of Review, and \$1,127.29 into Supervisor's Office. Moved by Dickerson. Support by West. Motion passed.

Motion to direct township attorney to move forward with ordinance violation process at 8614 Allen Road. Moved by West. Support by DeMarais. Motion passed.

Motion to contract with Michigan Chloride Company for 2012 road chloride services.

Moved by Parsons. Support by West. Motion passed.

Update reports provided from zoning administrator, planning commissioner, fire authority, recreation representative, supervisor and clerk.

Motion to approve financial report as presented by Treasurer DeMarais. Moved by West. Support by Parsons. Motion passed.

Motion to approve land division for parcel ID#47 01 24 300 003 as recommended by planning commission. Moved by Dickerson. Support by DeMarais. Motion passed.

Motion for township to proceed with completing application for zoning board approval regarding driveway easement variance at Miller Cemetery. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to put 2012 seasonal lawn mowing request for bids in newspaper. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to schedule special Board meeting for April 3, 2012 at 7:30 pm. Moved by West. Support by Parsons. Motion passed.

Motion to pay \$65 per diem to ex officio member attending Planning Commission meetings. Moved by Rife. Support by Dickerson. Motion passed with four ayes and one opposing vote.

Motion to approve 2012-2013 schedule of meeting dates for Board of Trustees and Planning Commission. Moved by West. Support by DeMarais. Motion passed.

Motion to approve 2012-2013 budget. Moved by West. Support by DeMarais. Motion passed.

Motion to use Chase, Citizens, and First National banks in Fowlerville for township fund depositories. Moved by DeMarais. Support by Dickerson. Motion passed.

Motion to retain current township salary rates for 2012-2013 budget year. Moved by DeMarais. Support by Parsons. Motion passed.

Clerk Dickerson reported an adjustment to the February 2012 bills.

Motion to pay the two Board of Review members per diem for their attendance at a recent Board of Review Workshop. Move by West. Support by Parsons. Motion passed.

No response from Call to Public.

Those in attendance acknowledged resident Michael Stock as a new member of the Planning Commission.

Motion to accept disbursements as presented. Moved by DeMarais. Support by West. Motion passed. Check numbers 8308 through 8356 totaling \$17,922.84.

Board moved into closed session at 9:04 p.m. for the purpose of discussing legal issues.

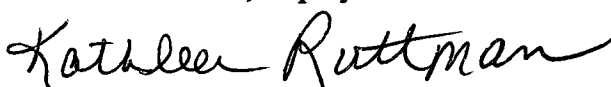
Return from closed session at 9:12 p.m.

Motion to adjourn meeting. Moved by DeMarais. Support by West. Motion passed. Meeting adjourned at 9:14 p.m.

Cindy Dickerson, Conway Township Clerk



Kathleen Ruttman, Deputy Clerk



CONWAY TOWNSHIP
BOARD MEMBER QUORUM
APRIL 9 2012
AT A REGULAR PLANNING COMMISSION MEETING

Meeting Called to order at 7:30

Parsons, Dickerson and Rife present. West and DeMarais absent

Open discussion regarding current breaking and entering in the area. No motion

Open discussion regarding Conway Township Master Plan during Public Hearing. No Motion

Quorum ending at 8:00

Minutes by Clerk Dickerson

A handwritten signature in black ink, appearing to read "C. Dickerson", is written below the text "Minutes by Clerk Dickerson".

Special Meeting of Conway Township Board of Trustees

April 3rd 2012

Meeting began at 7:30 pm

Present: Parson, DeMarias, West, Rife and Dickerson.

Motion to contract with Klaus Gardening Service for the 2012 mowing season by Parsons, supported by West. Motion carried

Discussed the request from the Village of Fowlerville to help with the purchase of a new K-9 to replace Quinn. No decision was made.

Discussed the 2012 road projects. No decision was made.

At 7:44 went into Closed Session, Motioned by Parsons, supported by DeMarias. Motion carried

At 7:50 Adjourned Close Session.

Discussed 10387 Love Joy Road. No decision was made.

Motion to Adjourned at 7:55 by Parson, supported by West. Motion carried

Cindy Dickerson, Clerk



REGULAR MEETING

April 17, 2012

TIME: 7:30 p.m.

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. Dickerson, West, Rife, Parsons and DeMarais present. A few residents also present.

Motion to approve the agenda as amended. Moved by West. Support by Parsons. Motion passed. Addition of Item H.11. – Bonding for Constable.

Motion to approve minutes from April 9, 2012 Board member quorum at a regular Planning Commission meeting. Moved by West. Support by Parsons. Motion passed.

Motion to approve minutes from April 3, 2012 Special Board meeting. Moved by West. Support by Parsons. Motion passed.

Motion to approve minutes from March 20, 2012 Board meeting. Moved by West. Support by DeMarais. Motion passed.

No response from Call to Public.

Motion to pursue interest in road repair project to apply a two inch lift on Chase Lake Road west of Fowlerville Road, contingent upon Board approval of final cost figures. Moved by Parsons. Support by West. Motion passed.

Members identified priority road projects and discussed cost efficiency and longevity of various methods of road repair. Scott Buell, Livingston County Road Commission, was in the audience and provided information. Supervisor Rife will obtain estimated cost of applying four inches of limestone on Mohrle Road for Board consideration prior to deciding if project can be done this year and putting it out for bids.

Motion to engage PEA engineering firm to provide plans and specifications for township parking lot repair contingent upon providing Exhibit A details. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to accept 2011-2012 final budget as adjusted. Moved by West. Support by DeMarais. Motion passed. Adjustments included \$89.97 entered into Attorney and Legal Fee account, \$45.00 taken out of Attorney and Legal Fee account, \$44.97 entered into Planning Commission account.

Clerk Dickerson and Supervisor Rife provided updates. Motion to decline purchasing insurance coverage for terrorism. Moved by Parsons. Support from DeMarais. Motion passed. Supervisor Rife updated members on zoning ordinance violation at 6400 Fowlerville Road. Supervisor Rife will check supply of clean-up day yard signs.

Updates provided for zoning, recreation, planning commission and fire authority activities. Planning Commissioner Bowdoin discussed the annual review for special use permits. Supervisor Rife will send letters to residents where it is likely that permits are no longer in use prior to removing them from the review list.

Motion to accept financial report as presented. Moved by West. Support by Parsons. Motion passed.

Motion to approve advertising for 2012 landscape maintenance bids. Moved by Parsons. Support by West. Motion passed.

April 18- 17, 2012
REGULAR MEETING

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Motion to support Dennis Bowdoin approaching resident ~~Harold~~ Jack Sherwood to ask if he would spray the retention pond area for weed control when he is spraying area fields.

Clerk Dickerson informed members of township cemetery upkeep issues such as tombstone repair, restoration, straightening and stabilizing. The Owosso Road cemetery driveway needs repair and maintenance.

Motion to approve funds for township hall floor maintenance. Moved by Parsons. Support by West. Motion approved.


Motion to approve funds to order a minimum quantity of new updated civil infraction forms (State of Michigan, Municipal Civil Infraction Notice of Violation UC-02 rev. 8/94). Updates to include replacing the township post office address with the physical address and also, upon receiving county approval, remove mail-in instruction option on form. Moved by Parsons. Support by West. Motion passed.

Members discussed zoning violation civil infraction process and updated the form used.

Call to Public included suggestion from resident Herman Yost to consider checking with other townships regarding their format and use of civil infraction documents and process. Resident Sue Steiger expressed concern and asked for action to help reduce the number of unkempt properties in the area as it is a bad reflection on the township and decreases the value of neighboring properties. She will provide Supervisor Rife with a list of properties of concern.

Motion to approve disbursements as presented. Moved by DeMarais. Support by Parsons. Motion passed. Check #8357 through #8390 for a total of \$13,261.19.

Motion to adjourn meeting. Moved by Parsons. Support by West. Motion passed. Meeting adjourned at 8:48 p.m.



Cindy Dickerson, Conway Township Clerk



Kathleen Ruttman, Deputy Clerk

**REGULAR MEETING
MAY 15, 2012
TIME: 7:30 PM**

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. Dickerson, West, Rife, and Parsons present. Absent member: DeMarais. A few residents also present.

Motion to approve agenda as amended. Moved by West. Support by Parsons. Motion passed. Addition of Item G.5. – Cemetery Driveway.

Motion to approve minutes from April 17, 2012 as amended. Moved by West. Support by Dickerson. Motion passed. Change: date of Board meeting on page 2 from April 18, 2012 to April 17, 2012. Change: motion to support Dennis Bowdoin approaching resident Harold Sherwood....., to.... resident Jack Sherwood.

No response from Call to Public.

Communication reports provided by Clerk Dickerson and Supervisor Rife.

Motion to modify agreement with county road commission to apply a two inch overlay on Chase Lake Road between Fowlerville and Gregory Roads. Moved by Parsons. Support by West. Motion passed.

Motion to work towards creating an agreement with county road commission for repair project on Mohrle Road between South Stow and Herrington Roads at a cost of approximately \$64,000. Moved by Parsons. Support by West. Motion passed. Members discussed proposed agreement details with Scott Buell from county road commission. Proposal would include identifying final adjusted cost based on using eight inches of limestone, and any other work to be contributed by the road commission to satisfactorily complete project.

Supervisor Rife provided updates regarding township hall parking lot repair, ordinance complaints at residences on Robb (garbage, culvert) Sherwood (building garage), Fowlerville (building garage), Chase Lake (building barn) Roads.

Motion to contract with Grounds Crew company to provide township hall landscape and maintenance service at a cost of \$925.00. Moved by West. Support by Dickerson. Motion passed.

Members tabled action addressing driveway improvement at Coughran Cemetery until later in the summer.

Updates provided by zoning administrator Jeff Seli, planning commissioner Dennis Bowdoin, fire authority representative Eric West, and recreation representative Mike Stock.

Motion to approve minimum quantity purchase of twenty-five violation tickets at a cost of \$15.00 from Staples. Moved by Parsons. Support by West. Motion passed.

Motion to accept financial report as presented. Moved by West. Support by Dickerson. Motion passed.

Motion to approve Fowlerville 2012-2013 Recreation budget. Moved by Parsons. Support by West. Motion passed.

Call to Public update from Dennis Bowdoin regarding hall retention pond clean-up effort.

Motion to approve disbursements as presented. Moved by Parsons. Support by West. Motion passed. Check #8391 through #8427 for a total of \$208,027.85. A transfer of funds was reported.

Motion to adjourn meeting. Moved by West. Support by Dickerson. Meeting adjourned at 8:40 pm

Cindy Dickerson, Conway Township Clerk


Kathleen Ruttman, Deputy Clerk



REGULAR MEETING**June 19, 2012****TIME: 7:30 p.m.**

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. DeMarais, Parsons, Rife, West and Dickerson present. A few others also present including prosecutor candidate Lyle Dickson who provided some campaign comments.

Motion to approve agenda as amended. Move by Parsons. Support by West. Motion passed. Additions: Item G.5. – Master Plan, Item H.10. – Zoning Board Of Appeals Members, Item H.11. Purchase of Publication for Planning Commission.

Motion to approve minutes from May 15, 2012 Board meeting. Moved by Parsons. Support by West. Motion passed.

Call to public included discussion with Scott Buell, **who is a township resident, planning commissioner, and county road commission foreman for Conway Township**, regarding township noise ordinance and clarification of township policy and procedure for road repair projects when working in conjunction with county road commission.

Motion for planning commission to make sure that current township fireworks ordinance does not conflict with new legislation. Moved by West. Support by DeMarais. Motion passed.

Supervisor and Clerk provided communications updates.

Motion to proceed with Conway Township parking lot repair option 2 with Professional Engineering Associates, Inc. Moved by Parsons. Support by West. Motion passed. See attached preliminary cost opinion from Professional Engineering Associates, Inc. for option 2 details.

Supervisor Rife noted the Chase Lake Road repair project agreement should be available as soon as the price of asphalt for the project can be identified. He also provided update report about ongoing ordinance complaints.

Motion to approve land division for parcel #47 01 22 100 012. Moved by Parsons. Support by West. Motion passed.

Motion to approve revised township master plan dated May 2012. Moved by Parsons. Support by Rife. Motion passed.

Updates provided from zoning, planning commission, fire authority, recreation representative, clerk and supervisor.

Motion to approve financial report as presented. Moved by West. Support by Parsons. Motion passed.

Motion to approve P.A.116 request for Kubiak Farms Property. Moved by West. Support from Parsons. Motion passed.

Members discussed the Zoning Board of Appeals membership policy.

Motion to approve purchase of MTA Planning and Zoning book at approximate cost of thirty two dollars. Moved by Parsons. Support by Rife. Motion passed.

JUNE 19, 2012
REGULAR MEETING
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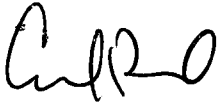
Board members agreed to a request from the road commission allowing Michigan Chloride to obtain chloride from another source to compensate a shortage.

Motion to approve disbursements as presented. Moved by DeMarais. Support by West. Motion passed. Check #8428 through #8473 for a total of \$43,395.00.

Motion for Board to go into closed session. Moved by Parson. Support by Rife. Motion passed. Board moved into closed session at 8:47 p.m.

Board returned from closed session at 9:01 p.m.

Motion to adjourn meeting. Moved by DeMarais. Support by Parsons. Motion passed. Meeting adjourned at 9:03 p.m.



Cindy Dickerson, Conway Township Clerk



Kathleen Ruttman, Deputy Clerk

Attachment

REGULAR MEETING**July 17, 2012****TIME: 7:30 p.m.**

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. Dickerson, West, Rife, Parsons and DeMarais present. A few others also present including county commissioner candidate Bill Call and township attorney Abby Cooper.

Motion to approve agenda as amended. Moved by West. Support by DeMarais. Motion passed. Correction: Item G spelling error, change the word 'closes' to 'closed'. Additions: Item H.4. – Contract for Liaison Officer, Item I.9. – Planning Commission MTA Education.

Motion to approve minutes from June 19, 2012 Board meeting as amended. Moved by West. Support by Parsons. Motion passed. Amend paragraph 4 to include identification of Scott Buell as township planning commissioner and foreman from county road commission for Conway.

Call to public brought forth Bill Call, candidate for county commissioner, presenting his qualifications, experience, and ideas. Dennis Bowdoin suggested that county commissioners improve communications with townships and attend some township meetings.

Supervisor Rife called recess for Board to enter into closed session at 7:40 p.m. Supervisor Rife called Board back into open meeting at 8:22 p.m.

Supervisor Rife and Clerk Dickerson provided updates. Members considered need for fireworks control ordinance.

Members discussed township ZBA membership and will continue membership as current ordinance dictates.

Motion to authorize clerk and supervisor to sign liaison officer contract. Moved by West. Support by DeMarais. Motion passed.

Zoning administrator update reported by clerk. Fire authority update from member Eric West. Planning commission report from Dennis Bowdoin included recommendations for amendment of assessors land division checklist, fireworks ordinance, and a request for member to attend MTA master plan class.

Motion to approve attendance at MTA master plan class for planning commissioner Dennis Sommers. Moved by West. Support by Parsons. Motion passed.

Motion to approve opportunity for all planning commissioners to attend MTA master plan class. Moved by Rife. Support by Parsons. Motion passed.

Supervisor Rife provided an update requested by members that the county road commission is unable to determine a price for the repair work project on Mohrle Road. The Chase Lake Road repair project is expected to be completed by September 29th.

Motion to provide eight hard copies of the Master Plan for planning commissioners including one available at the hall. Moved by Dickerson. Support by Parsons. Motion passed.

**JULY 17, 2012
REGULAR MEETING**

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Motion to approve financial report as presented. Moved by West. Support by Parsons.
Motion passed.

Motion to accept revisions to assessors land division checklist form. Moved by Parsons.
Support by DeMarais. Motion passed.

No response to Call to Public.

Motion to approve disbursements as presented. Moved by DeMarais. Support by West.
Motion passed. Check #8474 through #8511 for a total of \$19,730.36.

Motion to adjourn meeting. Moved by West. Support by DeMarais. Motion passed.
Meeting adjourned at 8:58 p.m.



Cindy Dickerson, Conway Township Clerk



Kathleen Ruttman, Deputy Clerk

REGULAR MEETING**August 21, 2012****TIME: 7:30 p.m.**

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. DeMarais, Parsons, Rife, West, and Dickerson present. A few others also present.

Motion to approve agenda as amended. Moved by West. Support by Parsons. Motion passed. Addition: Item G.4. - Zoning Board of Appeals, Item H.13. - Truth in Taxation, H.14. - PA 116 for resident Jack Sherwood, H.15. - Closed Session for Legal Purposes to take place following agenda Item I, Call to Public.

Motion to approve minutes from July 17, 2012 Board meeting. Moved by Parsons. Support by Dickerson. Motion passed.

Call to public request from Herman Yost to report primary election results at this meeting.

Communications reports from Supervisor Rife and Clerk Dickerson. Discussion included update from Department of Agriculture on environmental issue with township farm residence, continuation of Mohrle Road improvement project. Supervisor Rife requested use of the township hall to host two future events including a supervisor's meeting in December and a MTA meeting in the future. He will notify Clerk Dickerson of the dates to reserve the hall.

Clerk Dickerson reported primary election results. She notified members of the need to hire cleaning service for the hall as the previous provider is no longer available. An ad will be placed in the local paper. The pay for this service will remain the same.

Motion to advertise for bids to apply limestone as County Road Commission specifications dictate, to Mohrle Road between Stow and Herrington roads. Moved by Parsons. Support by DeMarais. Motion passed.

Supervisor Rife provided progress report for ordinance violation cases on Hayner, Robb, and Miller Roads.

Clerk Dickerson requested that residents interested in membership on the zoning board of appeals attend the next Board meeting. Supervisor Rife identified three possible candidates.

Zoning Administrator update reported by Clerk Dickerson. Planning Commission update provided by commissioner Bowdoin included recommended approval for land division request and a recommendation to have a joint meeting take place between Township Board, Planning Commission, Zoning Administrator and Assessor. Fire Authority report from West. Recreation Representative Mike Stock provided update. Members expressed concern that township research revealed considerable discrepancies in Conway resident recreation program participant numbers compared to those used by the recreation program in calculating charges to the township. Recreation Representative Mike Stock will address the issue with the Recreation department, requesting that current and if possible, previous charges be audited and update. He noted that the program is beginning the use of on-line registration that might alleviate the problem.

Motion to approve financial report as presented. Moved by West. Support by Parsons. Motion passed.

Motion to approve annual contract for township assessor services as presented. Moved by DeMarais. Support by West. Motion passed. Members recognized the need to have a joint meeting between the Board, Planning Commission, Zoning Administrator and

**August 21, 2012
REGULAR MEETING**

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Assessor as recommended by the Planning Commission. The Board requested the meeting be scheduled for late September or early October.

Clerk Dickerson informed members of several road condition complaints, many relating to the dust control not as effective as in previous years.

Motion to approve the George Robb farm trust #26401 land division as presented. Motion by Parsons. Support by Dickerson. Motion passed.

Motion to hold a public hearing on truth in taxation at the next board meeting. Moved by Dickerson. Support by DeMarais. Motion passed.

Motion to grant PA 116 request for parcels 22 200 006, 004 to resident Jack Sherwood.

Call to Public suggestion to improve recreation program township identification issue from Herman Yost. Resident concern for county road commission digging in too deep when scraping road. Supervisor Rife directed resident to contact the road commission and he will also follow-up. Resident also asked about water quality monitoring in the township and was referred to the county health department.

Motion to approve disbursements as presented. Moved by West. Support by Parsons. Motion passed. Check #8512 through #8559 for a total of \$135,712.89.

Supervisor Rife announced a need to adjourn into closed session for the Board to discuss legal issues.

Motion to go into closed session at 8:42 p.m. Moved by West. Support by DeMarais. Motion passed.

Board returned to open session at 8:58. Motion to adjourn meeting. Moved by Rife. Support by West. Meeting adjourned at 8:59 p.m.



Cindy Dickerson, Conway Township Clerk



Kathleen Ruttman, Deputy Clerk

REGULAR MEETING**September 18, 2012****TIME: 7:30 p.m.**

Supervisor Rife called the meeting to order at 7:30 p.m. with the pledge to the American flag. Dickerson, West, Rife, Parsons and DeMarais present. Several residents also present.

Motion to approve agenda as amended. Moved by Dickerson. Support by Rife. Motion passed. Move Item H.9. Cleaning Person Introductions to Item G.6. Insert Board move into closed session following Item I.

Motion to approve minutes from August 21, 2012 Board meeting. Moved by Parsons. Support by West. Motion passed.

Motion to approve minutes from September 4, 2012 Special meeting. Moved by West. Support by Parsons. Motion passed.

Call to public brought no response.

Communication report provided by Supervisor Rife and Clerk Dickerson. Rife reported that the Hayner Road residence has been cleaned up and no fee was charged. Dickerson noted several complaints regarding condition of roads resulting from recent maintenance work. It was explained that the equipment needed to finish the maintenance work and clear up the problem was being used at another job site but will be available soon.

Motion to authorize Supervisor to contract with Asphalt Specialties, Inc., contingent upon the following conditions for the job are satisfactory: starting date, expected completion date, use of pavement and concrete materials that will minimize cure time to allow use of the parking lot as soon as possible. Moved by Parsons. Support by West. Motion passed.

Motion to continue services from Professional Engineers Associates to provide intermittent inspections and oversight as needed to assure quality build and materials for the parking lot project if these services is not already included in their existing scope of work. Moved by Parsons. Support by Dickerson. Motion passed.

Motion for Clerk Dickerson to schedule joint meeting of township zoning administrator, assessor, and planning commissioners. Moved by Dickerson. Support by DeMarais. Motion passed. Supervisor Rife suggested that an insurance representative at the meeting could provide beneficial information.

Motion to appoint Ty Cole as a member of Conway Township Zoning Board of Appeals. Moved by Parsons. Support by West. Motion passed.

Motion to appoint Brian ~~Wallace~~ Williams as a member and James Jabara as alternate member to the Conway Township Board of Appeals. Moved by Parsons. Support by West. Motion passed.

Motion to retain township hall cleaning service as a contracted position. Moved by Parsons. Support by Dickerson. Motion passed.

Motion to contract with Hope Fyrckiak, based upon length of residency, for township hall cleaning services. Moved by Parsons. Support by Dickerson. Motion passed.

Update reports presented by Jeff Soli, Zoning Administrator; Dennis Bowdoin, Planning Commissioner, Eric West, Fire Authority and Mike Stock, Recreation Representative. Members directed responsibility to Fowlerville Community Recreation Program to accurately identify residency of each township recreation participant which will reflect more accurate charges to the townships. Our school liaison officer, Jeff Soli introduced everyone to Niko, the new canine unit dog.

**September 18, 2012
REGULAR MEETING**

-2-

Update reports provided by Supervisor Rife and Clerk Dickerson. Conway township will host a Michigan Township Association meeting here November 28, 2012 at 7:00 pm – potluck dinner. Our township will also host a Supervisors meeting here November 9, 2012.

Motion for Resolution 2012-09-18-01

NOW THEREFORE, BE IT RESOLVED, the proposed millage for operating revenues from ad valorem taxes to be levied in 2012 in Conway Township shall be .8870 mills, the same as 2011. Per Equalization no public hearing is required for this meeting held on September 18, 2012.

The taxing unit of Conway Township has complete authority to establish the number of mills to be levied from its authorized millage rate.

Motion was made by Clerk Dickerson, support by West, to adopt the foregoing resolution. Motion passed with roll call vote: Dickerson – Aye, West – Aye, Rife – Aye, Parsons – Aye, DeMarais – Aye.

Motion for Resolution 2012-09-18-02

NOW THEREFORE, BE IT RESOLVED, the proposed millage for road maintenance and road improvement revenues from ad valorem taxes as voted at the August 7, 2012 election, to be levied in 2012 in Conway Township shall be 2.000 mills, 0.0512 higher than 2011. Per Equalization no public hearing is required for this meeting held on September 18, 2012.

The taxing unit of Conway Township has complete authority to establish the number of mills to be levied from its authorized millage rates.

Motion was made by Clerk Dickerson, support by West, to adopt the foregoing resolution. Motion passed with roll call vote: Rife – Aye, DeMarais – Aye, Parsons – Aye, West – Aye, Dickerson – Aye.

Motion to place advertisement for 2012-2013 seasonal snow removal bids in local newspaper. Moved by Dickerson. Support by DeMarais. Motion passed.

Call to Public brought forth resident Brian Wallace Williams with concern regarding dust control on Herrington Road. He was informed that Herrington Road is part of Ingham County operations area.

Motion to move Board into closed session. Moved by West. Support by Parsons. Motion passed.

Supervisor Rife announced recess into closed session to discuss legal matters at 8:45 p.m.

Supervisor Rife called meeting back into open session at 9:05 p.m.

Motion to approve disbursements as presented. Moved by West. Support by DeMarais. Motion passed. Check #8560 through # 8603 for a total of \$135,030.86

Motion to adjourn meeting. Moved by DeMarais. Support by Parsons. Motion passed. Meeting adjourned at 9:07 p.m.



Cindy Dickerson, Conway Township Clerk



Kathleen Ruttman, Deputy Clerk

REGULAR MEETING**October 16, 2012****TIME: 7:30 pm**

Supervisor Rife called the meeting to order at 7:30 pm with the pledge to the American flag. Dickerson, West, Rife and Parsons present. Absent member: DeMarais. Several residents also present.

Motion to approve agenda as amended. Moved by Parsons. Support by West. Motion passed. Item H8.- Land Division – Elizabeth Britton, Item K. - Closed session to discuss legal matters, Item L. Adjournment.

Motion to approve minutes from September 18, 2012 Board meeting as amended. Moved by Parsons. Support by West. Motion passed. Page 1, Paragraph 11 and also Page 2, Paragraph 7– **Change name Brian Wallace to Brian Williams.**

Call to Public included proposal for consideration presented by Scott Buell, Livingston County Road Commission for a joint project between Conway and Cohoctah townships for road improvement on Owosso Road. Mark Fosdick, Cohoctah township supervisor was present to support and discuss the proposal.

Communications presented from Clerk Dickerson and Supervisor Rife. Member Parsons described legal update regarding determination of bids awarded in a bid process.

Motion to call a joint meeting with township planning commission, assessor and zoning administrator to be held December 5, 2012 at 7 pm, Conway Township. Moved by Rife. Support by Dickerson. Motion passed.

Members heard progress report on township parking lot repair project.

Motion to enter into contract with the Grounds Crew company for 2012-2013 seasonal snow removal service. Moved by West. Support by Dickerson. Motion passed.

Update reports from zoning administrator by Clerk Dickerson, planning commissioner, fire authority and recreation representative were presented. Members discussed issues regarding a possible change in the minimum property acreage requirement. The planning commission recommends approval for the Brimley Road land division request for Elizabeth Britton property. Michael Stock has requested changes to the recreation program sign-up and registration forms to avoid future problems identifying participants' townships of residence.

Motion to invite township officials to participate in the annual MTA Convention. Moved by Rife. Support by Parsons. Motion passed.

Clerk Dickerson reported a problem with some absentee voter ballot applications that did not successfully arrive at the township but instead were being returned to the voters' mail. The problem has been corrected – these voters were obtaining their absentee voter ballot application from a political internet website and were provided our township physical address to send their completed application to. However, the post office directs Conway Township mail to a post office box which was omitted from the address provided to voters on the website they were using.

Motion to approve financial report as presented. Moved by West. Support by Dickerson. Motion passed.

Motion to re-open agenda and add Item 8 – Land Division, Elizabeth Britton property. Moved by Parsons. Support by West. Motion passed.

Motion to approve land division for Elizabeth Britton property ID#47 01 06 400 014 on Brimley Road. Moved by Parsons. Support by Dickerson. Motion passed

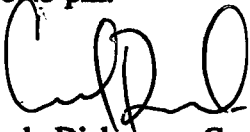
No response from second Call to Public.

Motion directing planning commission to provide further research on option to change township minimum acreage requirement. Moved by Parsons. Support by West. Motion passed.

Motion to approve disbursements as presented. Moved by West. Support by Parsons. Motion passed. Checks #8604 through #8634 for a total of \$104,078.79.

Supervisor Rife announced recess into closed session at 8:25 pm to discuss legal matters. Meeting was called back into open session at 8:42 pm.

Motion to adjourn meeting. Moved by Parsons. Support by Rife. Motion passed. Meeting adjourned at 8:43 pm.



Cindy Dickerson, Conway Township Clerk



Kathleen Ruttman, Deputy Clerk.

REGULAR MEETING**November 20, 2012****TIME: 7:30 pm**

Supervisor Rife called the meeting to order at 7:30 pm with the pledge to the American flag. Dickerson, West, Parsons, Rife and DeMarais present. Several residents also present.

Motion to approve agenda as presented. Moved by Parsons. Support by DeMarais. Motion passed.

Motion to approve minutes from October 16, 2012 Board meeting. Moved by West. Support by Dickerson. Motion passed.

Call to the public brought forth resident Phil Tamlyn to notify township of several old tires disposed of in the ditch near his home. Supervisor Rife will make arrangements for their removal.

Clerk Dickerson and Supervisor Rife provided updates. Supervisor Rife has contacted county animal control and sent a letter to township resident for recent complaint of dog ordinance violations. The home on Sober Road destroyed by fire will be demolished once electric power is disconnected.

Motion to approve payment to Asphalt Specialties, Inc. for parking lot repair project once all details for completion are satisfied. Moved by Rife. Support by West. Motion passed. Supervisor Rife will verify project completion. Members recognized the need to clean out the retention pond allowing for proper drainage.

Update reports provided from planning commissioner Bowdoin, fire authority West, and recreation representative Stock. Fire authority member West explained that insurance money intended for clean-up costs for residence destroyed by fire in Conway Township at 6100 Miller Road was given to the Village of Fowlerville by mistake so that money will be sent over to Conway township.

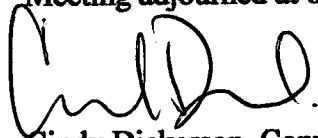
Clerk Dickerson reported on the general election with Conway having a sixty-eight percent voter turnout.

Motion to approve financial report as presented. Moved by Parsons. Support by West. Motion passed.

Motion to request township attorney attend December Board meeting to discuss ordinance for dangerous buildings. Moved by West. Support by Dickerson. Motion passed.

Motion to approve disbursements as presented. Moved by West. Support by Parsons. Motion passed. Checks #8635 through #8682 for a total of \$25,982.

Motion to adjourn meeting. Moved by Parsons. Support by DeMarais. Motion passed. Meeting adjourned at 8:21 pm.



Cindy Dickerson, Conway Township Clerk



Kathleen Ruttman, Deputy Clerk

Conway Township
Joint Meeting
December 5 2012

Meeting called to order 7:00 pm

Present: DeMarais, Parsons, Rife, West and Dickerson. Pushies, Buel, Sommer, Bowdin and Stock from the Planning Commission. Jeff Soil, Karen Page, Amy Pashby, Paul Harmon, Rob Crusie and Herm Yost.

A discussion on the Land Division process and what could be done to improve the process. No decisions where made at this meeting.

Motion by DeMarais to adjourn the meeting at 7:45 pm, seconded by West. Motion carried.

Cindy Dickerson, Clerk



REGULAR MEETING

December 19 18, 2012

TIME: 7:30 p.m.

Supervisor Rife called the meeting to order at 7:30 pm with the pledge to the American flag. DeMarais, Parsons, Rife, West and Dickerson present. Township attorney Cooper was also present along with several residents.

Motion to approve agenda as amended. Moved by West. Support by Parsons. Motion passed. Addition: Item H.14. - Board of Review Member, H.15. - Planning Commission Members, H.16. - Budget Adjustment.

Motion to approve minutes from November 20, 2012 Board meeting. Moved by West. Support by Dickerson. Motion passed.

Motion to approve minutes from December 5, 2012 joint meeting. Moved by Parsons. Support by West. Motion passed.

Supervisor Rife and Clerk Dickerson relayed pertinent information to members from their recent communications. Fire Report provided.

Motion to remove Items A.1. and A.10. under Section 2 of Dangerous Building Ordinance under consideration and review by the Board. Moved by Dickerson. Support by West. Motion did not pass with one aye vote and four nay votes.

Motion to strike Item A.10. under Section 2 of Dangerous Building Ordinance under consideration and review by the Board. Moved by West. Support from DeMarais. Motion passed with three aye votes and two nay votes.

Attorney Cooper explained the benefits of creating a Dangerous Building Ordinance for the township that would provide a mechanism to recoup all costs associated with the removal of dangerous buildings (single or two family dwellings) through property taxes. She clarified that although the ordinance could pertain to any dangerous building for violation purposes, only the costs for single and two-family dwellings could be recouped through the property taxes. There was discussion about how to cost-effectively meet the statute requirements so the township would be in compliance allowing for recouping costs associated with the single and two-family dwellings.

Members discussed methods to streamline the land division process, providing the most timely, accurate and complete service to our residents. Clerk Dickerson will prepare a procedure for review.

Motion to pay Asphalt Specialty tomorrow, withholding ten percent from the total bill of \$33,921.00, for parking lot repair project with the remaining ten percent to be paid once weather permits incomplete details revealed in the final job walk-through inspection to be completed. Moved by Rife. Support by West. Motion passed with four aye votes and one nay vote.

Supervisor Rife reported progress regarding dog ordinance violation. Sober Road house and basement removed and final dozing remains to be done. He will contact Cohoctah Township Supervisor regarding Owosso Road improvement project.

Motion to approve financial report as presented. Moved by Parsons. Support by West. Motion passed.

*

Motion to direct planning commission to update zoning ordinance to allow one acre minimum lot size. Moved by Parsons. Support by West. Motion passed.

REGULAR MEETING

December 18, 2012

Page -2-

Motion to approve land division for parcel ID# 47 01 33 200 010. Moved by West. Support by Parsons. Motion passed.

Motion to direct Supervisor to take steps necessary for emergency repairs to retention pond allowing for proper parking lot drainage. Moved by West. Support by Dickerson. Motion passed.

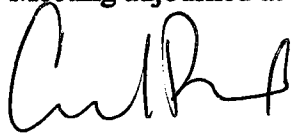
Motion to re-appoint Dennis Bowdoin and Dennis Sommers as members to the Planning Commission. Moved by Dickerson. Support by West. Motion passed. Supervisor Rife informed members that resident Brande Nogafsky will be sworn in as a Board of Review member.

Motion to approve budget adjustment transferring \$1,619.13 from Appropriations to Other Funds Account into the Attorney Account. Moved by Dickerson. Support by West. Motion passed.

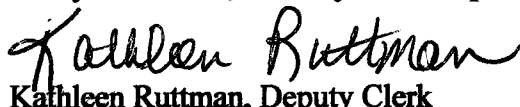
Call to Public remarks from Scott Buell, County Road Commission, regarding chloride bids and 2013 road projects.

Motion to approve disbursements as presented. Moved by West. Support by DeMarais. Motion passed. Checks #8683 through #8721 for a total of \$27,359.39.

Motion to adjourn meeting. Moved by DeMarais. Support by Parsons. Motion passed. Meeting adjourned at 9:25 pm.



Cindy Dickerson, Conway Township Clerk



Kathleen Ruttman, Deputy Clerk

*Update reports provided from zoning, planning commission, fire authority, recreation.